

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 00001		3. EFFECTIVE DATE 08/16/2013		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY FEDERAL RETIREMENT THRIFT INVESTMENT BOARD PROCUREMENT OFFICE 77 K STREET NE, SUITE 1000 WASHINGTON, DC 20002		CODE		7. ADMINISTERED BY (If other than Item 6) Same as Item 6.		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) All prospective offerors				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. TIB-2013-RFP-0014 <input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) Aug 15, 2013 <input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO. <input type="checkbox"/> 10B. DATED (SEE ITEM 13)		CODE	
FACILITY CODE						CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;
 or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) NO. IN ITEM 10A.	THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER
<input type="checkbox"/>		
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).	
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:	
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)	

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

1. RFP, Section G.3.2, page 14: Delete reference to Inauguration Day as it will not occur as a legal holiday during contract period. Please remove and replace with the revised attachment.
2. Attachment 2, Section F, page 6: Revised reference to Employee Retirement Income Security Act (ERISA) to clarify that the Thrift Savings Plan (TSP) must adhere to regulations under the Federal Employees' Retirement System Act (FERSA) rather than under ERISA.

End of Amendment No. 00001

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED		16C. DATE SIGNED	
(Signature of person authorized to sign)		 (Signature of Contracting Officer)	

G.3 Standard Requirements

G.3.1 Work Day. The Agency's normal duty hour range is Monday through Friday, 7:00 AM – 6:00 PM, Eastern Time.

G.3.2 Legal Holidays. The following Federal holidays are observed by the Agency:

Table G-01	Legal Holidays
Holiday	Date
New Year's Day	January 1
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4, as observed
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	November 11, as observed
Thanksgiving Day	Fourth Thursday in November
Christmas Day	December 25

G.4 Travel

G.4.1 Travel shall be pre-approved by the COR by submitting travel plans with names, dates, locations, and estimated expenses at least two weeks before the planned travel, unless otherwise approved by the COR. Reimbursement is subject to the following:

G.4.1.1 Reimbursement for costs incurred during official travel under this contract is limited to the per diem allowance prescribed by the Federal per diem schedule at <http://www.gsa.gov/perdiem>

G.4.1.2 Expenses incurred while on official travel using a personal automobile are reimbursed as prescribed at <http://www.gsa.gov/mileage>.

G.4.1.3 Reimbursement of air and train travel is limited to the most economical rate and reasonably traveled route

G.4.1.4 A Contractor employee must be able to provide receipts for associated travel expenses being reimbursed by the Agency.

(End of Section G)

SECTION H - SPECIAL CONTRACT REQUIREMENTS